



Inner North West Community Committee

Headingley & Hyde Park, Little London & Woodhouse,
Weetwood

**Meeting to be held in All Hallows Church, 24
Regent Street, Leeds, LS6 1NP**
Wednesday, 6th July, 2022 at 6.00 pm

Councillors:

- | | | |
|-------------------|---|------------------------------|
| A Garthwaite | - | Headingley and Hyde Park; |
| J Pryor | - | Headingley and Hyde Park; |
| N Walshaw | - | Headingley and Hyde Park; |
| J Akhtar | - | Little London and Woodhouse; |
| K Brooks | - | Little London and Woodhouse; |
| A Marshall-Katung | - | Little London and Woodhouse; |
| E Flint | - | Weetwood; |
| C Howley | - | Weetwood; |
| I Wilson | - | Weetwood; |

Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people





Agenda compiled by: Andy Booth, Tel: 0113 37 88665
Governance Services, Civic Hall, LEEDS LS1 1UR
Head of Locality Partnerships: Liz Jarmin Tel: 0113 37 89035

*Images on cover from left to right:
Carnegie Pavilion; Bin yard at 'the Harolds'
Hyde Park cinema; Makkah Masjid Mosque
Beckett Park campus; St Chad's Church*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rules 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(the special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence</p>	
6			<p>MINUTES - 30 MARCH 2022</p> <p>To confirm as a correct record, the minutes of the meeting held on 30 March 2022</p>	7 - 12
7			<p>OPEN FORUM</p> <p>In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>UPDATE ON LEEDS 2023 YEAR OF CULTURE</p> <p>To receive and consider the attached report of the Chief Officer, Culture and Economy</p>	13 - 30
9			<p>COMMUNITY COMMITTEE CHAMPIONS ROLE PROFILE</p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p>	31 - 34

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10			<p>COMMUNITY COMMITTEE APPOINTMENTS 2022/23</p> <p>To receive and consider the attached report of the City Solicitor</p>	35 - 48
11			<p>INNER NORTH WEST COMMUNITY COMMITTEE - UPDATE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p>	49 - 60
12			<p>INNER NORTH WEST COMMUNITY COMMITTEE FINANCE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p>	61 - 70
13			<p>DATE AND TIME OF NEXT MEETING</p> <p>Wednesday, 29 September 2022 at 6.00 p.m.</p> <p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ol style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	

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INNER NORTH WEST COMMUNITY COMMITTEE

WEDNESDAY, 30TH MARCH, 2022

PRESENT: Councillor J Akhtar in the Chair

Councillors K Brooks, E Flint, A Garthwaite,
A Marshall-Katung, J Pryor and N Walshaw

14 Appeals Against Refusal of Inspection of Documents

There were no appeals.

15 Exempt Information - Possible Exclusion of Press and Public

There was no exempt information.

16 Late Items

There were no late items.

17 Declaration of Interests

There were no declarations.

18 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors J Bentley and C Howley.

19 Minutes

RESOLVED – That the minutes of the meeting held on 29 September 2021 be confirmed as a correct record and the minutes of the Consultative Meeting of the Members of the Inner North West Community Committee held on 5 January 2022 be noted.

20 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee.

The following was discussed:

Reference was made to issues on Woodhouse Moor during the recent spell of good weather. These included the playing of loud music, use of barbecues and litter. There had been quick clear ups by the Council and volunteer

Draft minutes to be approved at the meeting
to be held on Wednesday, 6th July, 2022

groups on the following mornings. It was requested that notices be replaced with regard to the use of barbecues. It was also asked if there would be further funding for a Park Warden. It was reported that contact would be made with Parks and Countryside regarding the issues raised.

Further concerns highlighted included the lack of enforcement for Public Space Protection Orders (PSPOs); bins being left out on pavements and the need for improved communication with landlords and universities. In response to these concerns, the following was highlighted:

- There was due to be a meeting with the universities where these concerns would be raised.
- The enforcement of PSPOs was being carried out on an area by area basis and was currently focussing on Ash Grove.
- Regulatory work with landlords – it was reported that the trials of the selective licensing schemes would be extended and it was hoped that this would include LS6.
- Communications had been sent out to residents regarding the situation with bins. It was an elongated process to carry out enforcement and a suggestion to take a more random approach to areas where enforcement work was carried out would be fed back.

Preparations for the forthcoming 420 day were also discussed.

21 Inner North West Community Committee Finance Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget as well as the Infrastructure Levy Budget for 2021/22.

Marcia Cunningham, Localities Officer presented the report.

The following was discussed:

- Funds remaining in the Wellbeing Budget - There had been some funding returned from the Infant Safer Sleeping Project as resources on offer had been obtained from elsewhere.
- Remaining funds in the Covid funding pots.
- Project applications:
 - University ASB Dedicated Resource INW - £7,257.67 requested – Members were supportive of this application.
 - Inner North West Pedal Cycle Security - £5,840.00 requested – Members were supportive of this application.
 - Meanwood Valley Partnership Christmas Lights - £1,500.00 requested. Inner North East Community Committee had agreed the same amount. Members were supportive of this application.
 - Dance On – Yorkshire Dance - £17,405 requested. Members were not supportive of this application.

- Engagement in Green Spaces - £8,941.52 was requested. Members were supportive of this application but at a reduced sum of £4,500.00. Further monitoring of the project was requested.
- Hyde Park Unity Day - £5,000.00 requested. Members were supportive of this application.
- Woodhouse Moor Tennis - £1,480.00 was requested. Members were supportive of this application.
- Little London Family Fun Day - £2,500 was requested. Members were supportive of this application.
- Jungle Kids - £1,000 was requested. Members were supportive of this application.
- Money Buddies - £35,168.00 was requested. Members supported this application with a reduced figure of £26,376.00 Which would still support one venue in each ward.
- Hamara Women's Group. - £12, 234.56 was requested. This was supported with a reduced proposals of £11,000.
- Art Camp April 2022- March 2023 - £10,890.00 was requested. Members were supportive of this application.
- Weetwood Youth Project - £4,060 was requested. Members were supportive of this application.
- Lovell Park View Fencing - £1,700 was requested. Members were supportive of this application.
- St Chad's Cricket Club - £10,000 was requested. This was towards the cost of a new pavilion and Members were supportive of this application being funded from the CIL Budget.
- Thornvilles Graffiti Project - £16,528 was requested. Members were supportive of this application.

RESOLVED –

- (1) That details of the Wellbeing Budget position be noted.
- (2) That the following projects be approved:
 - University ASB Dedicated Resource INW - £7,257.67
 - Inner North West Pedal Cycle Security - £5,840.00
 - Meanwood Valley Partnership Christmas Lights - £1,500.00
 - Engagement in Green Spaces - £4,500.00. Further monitoring of the project to be provided.
 - Hyde Park Unity Day - £5,000.00
 - Woodhouse Moor Tennis - £1,480.00.
 - Little London Family Fun Day - £2,500
 - Jungle Kids - £1,000.
 - Money Buddies - £26,376.00
 - Hamara Women's Group - £11,000
 - Art Camp April 2022- March 2023 - £10,890.00
 - Weetwood Youth Project - £4,060.
 - Lovell Park View Fencing - £1,700.
 - St Chad's Cricket Club - £10,000.
 - Thornvilles Graffiti Project - £16,528
- (3) That the following project be refused:

- Dance On – Yorkshire Dance - £17,405 requested.
- (4) That monitoring information of funded projects be noted.
- (5) That details of the Youth Activities Fund (YAF) position be noted.
- (6) That details of the Small Grants & Skips Budget be noted.
- (7) That details of the Capital Budget be noted.

22 Inner North West Community Committee Update Report

The report of the head of Locality Partnerships brought Members' attention to an update of the work which the Communities Team was engaged in, based on priorities identified by the Community Committee. It also provided opportunities for further questioning, or to request a more detailed report on a particular issue.

The report provided updates on some of the key activities between Community Committee meetings and the functions delegated to Community Committees, Community Champion roles, community engagement and locality working.

RESOLVED – That the report be noted.

23 Queens Platinum Jubilee

The report of the Head of Locality Partnerships provided the Committee with an update on the Queens Platinum Jubilee.

The report contained links to sources of funding and provided advice for holding events in celebration of the Jubilee.

Members were informed that any proposed street closures had to be applied for before 15 April 2022.

There was some concern with regards to street closures due to events that had been held in the past. Reference was also made to a refusal to allow a street closure following an application from a residents group. This would be investigated by officers.

RESOLVED – That the report be noted.

24 Dates, Times and Venues of Community Committee Meetings 2022/23

The report of the City Solicitor asked Members to consider the proposed Community Committee meeting schedule for the 2022/23 Municipal Year.

The following dates were proposed:

- Thursday, 6 July 2022
- Thursday, 28 September 2022
- Thursday, 14 December 2022
- Thursday, 29 March 2023

Draft minutes to be approved at the meeting
to be held on Wednesday, 6th July, 2022

All meetings to commence at 6.00 p.m.

Members were also asked to consider whether they wished to consider any revisions to the meeting schedule and venue arrangements.

RESOLVED – That the Inner North West Community Committee meets at 6.00 p.m. on the following dates in the 2022/23 Municipal Year:

- Thursday, 6 July 2022
- Thursday, 28 September 2022
- Thursday, 14 December 2022
- Thursday, 29 March 2023

Meeting venues to continue to be arranged on a meeting by meeting basis.

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Report of: Chief Officer Culture and Economy
Report to: Inner North West Community Committee
Report author: Karen Murgatroyd

Date: 6th July 2022

To note

Inner North West Community Committee – Update on LEEDS 2023 Year of Culture

Purpose of report

1. To provide the Inner North West Community Committee with an update on the LEEDS 2023 and to gather input and support from elected members and residents.

Main issues

2. The report and presentation are intended to provide the Inner North West Community Committee with an update on the LEEDS 2023 Year of Culture.
3. The report gives elected members the background to LEEDS 2023 and an insight into plans for the year.
4. The presentation provides the Community Committee with an overview of LEEDS 2023 activity already taking place in the Inner North West area, as well plans for local projects involving local residents during 2023.
5. The agenda item also provides elected members and the public with the opportunity to provide input to LEEDS 2023 on how best to engage and communicate with local communities about opportunities to get involved.

Recommendations

6. Elected Members are asked to note the contents of the report and presentation that will be provided by officers from LCC's Culture team and staff from Leeds Culture Trust, who are responsible for delivering LEEDS 2023 year of culture.

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LEEDS 2023 YEAR OF
CULTURE

LETTING CULTURE LOOSE

Welcome to LEEDS 2023

Our vision:

A thriving city and region
where creativity fuels
opportunity for everyone.

Our mission:

A landmark year of culture
connecting and benefiting people
now and in the future.

Diverse, inclusive and sustainable



My LEEDS 2023

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Project Introduction to
Community Committee
Officers



My LEEDS 2023 is about showcasing the everyday creativity of our communities, by inviting people to create their own version of LEEDS 2023 in their home, on their street, at their local club, gala or school.

My LEEDS 2023 Aims

- **Remove barriers to engagement in culture by highlighting the civic role art and culture has in enabling everyone to reach their potential**
- **To unlock opportunities for everyone to live their best life by participating in creative activity**
- Create an opportunity for communities/individuals to celebrate LEEDS 2023 in the way they want to and engage with their neighbours as a result
- Develop a sustainable and empowered network of Neighbourhood Hosts
- Galvanise existing networks to deliver hyperlocal events
- Gift art to the city through an equitable process
- Present some of the best and most innovative co-creation projects in the city through development of My World My City My Neighbourhood projects
- Present a unique, unexpected and memorable WEEKENDER of activity

Aims & Objectives

- A tangible shift in power, agency, and opportunity in the places Hosts live – substantial long-term legacy
- Building on My World My City My Neighbourhood co-creation learning
- Participants empowered to engage and lead cultural events
- A more diverse and inclusive sector and renewal of Leeds' once radical community-organised cultural events scene: asset based approach (ABCD Network)



1. Neighbourhood Hosts Scheme

2. Community Grants Programme

3. THE WEEKENDER

4. The GIFT: Keith Khan & 33

Artistic commission The Gift will see physical gifts distributed throughout wards and a digital version inspiring hundreds of parties, home events and neighbourhood gatherings during or around THE WEEKENDER.

5. My World My City My Neighbourhood & Hidden Stories

A selection of projects co-created by artists with communities across the city will be supported to develop to a next stage with possible public facing events and activities.



Detail: Neighbourhood Hosts Scheme

- **Neighbourhood Hosts Training Programme** covering all aspects of creating cultural events in communities - from imagining the possibility of what could happen in their ward to making it happen; plus inspirational talks and trips and visits to spark ideas

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Currently mapped as four Chapters:

Get Talking: engaging my community, becoming a host

Get Dreaming: creating my artistic vision, crafting a plan

Get The Word Out: creating an identity, generating buzz on my street

Getting it on the road: making the magic happen, helping it run smooth

- **Weekender Workshops:** through a series of workshops work with us to imagine, shape and deliver an event in their ward in August 2023 as part of THE WEEKENDER
- Attend regular meetings with the **Network of Neighbourhood Hosts** to share skills and experiences and contribute to the ongoing evaluation of LEEDS 2023.



Neighbourhood Hosts Scheme cont.

- Build relationships with individuals, organisations and communities in their local area
- Be a key advocate for the LEEDS 2023 programme in communities and on the ground access point for residents to opportunities across the programme
- Host meet ups and events
- Work with a local Anchor organisation in their community, there to provide space and support for activities you want to make happen



Detail:THE WEEKENDER

- Two days that will see every ward in Leeds animated with neighbourhood events (5-6 August 2023 TBC)
- 33 hyperlocal events curated and delivered by the Hosts across one weekend in August.

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Street parties; cook outs; small scale carnivals;
community festivals with a twist

- These events might include unexpected guest appearances from Leeds greats – think Gaby Logan hosting a party at Gipton Working Mens Club.



Audiences & Beneficiaries

- Leeds residents and communities
- City wide audiences will be engaged and inspired at their local ward level
- All 33 wards
- Neighbourhood Hosts:

Those with a wide range of lived experience; those who may be out of employment and looking for skills and experience and those not from an arts background but who are well connected to and passionate about their communities



Key Partners and Stakeholders

- **Funder:** Paul Hamlyn Foundation

- **Partners:**

ABCD Network

33 Anchor Organisations:

Leeds Community Foundation

Community Committees: Safer Stronger Communities Team

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Leeds Faith, Donut Group, Neighbourhood Planning, LCC

Regeneration, Voluntary Action Leeds, Touchstone, Local Priority

Ward Network, Forum Central, Local Care Partnerships, NHS, Leeds

Arts, Wellbeing and Health Network, and Pavilion.

- **Evaluation Partner:**

University of Leeds: Frontier Institute



Prospective Timeline

May – Aug 2022: Community Hosts recruitment campaign

Sept 22: Hosts recruited and inducted

Sept – Jan 22: Hosts undertake Hosts Training Programme

Sept 22 – Aug 23: My World, My City My Neighbourhood projects launched and delivered

Oct 22 - Jan 23: The Gift developed by artist in consultation with Hosts

Nov 22 - Feb 2023: Community Grants scheme launched and awarded

Feb - July 23: Hosts supported to develop and curate The Weekender in their ward through Weekender Workshops

July 23: The Gift project across wards

Aug 23: Delivery of WEEKENDER events across 33 wards

Aug – Dec 23: Hosts evaluation and legacy and LEEDS 2023 hosting duties

How we'd love to work with you

- Neighbourhood Hosts Recruitment
- Finding Anchor Partners and other support at ward level:
 - Third sector organisations
 - Resident and neighbourhood groups
 - Neighbourhood businesses
- Embedding Hosts within cultural and community infrastructure in wards:
 - Established community carnivals; galas etc

Contact: Dave Cartwright, Co-Creation Producer
Davecartwright@leeds2023.co.uk



Finally, come say hello at the Roadshow!

Our May Line-Up - more dates to be announced

soon: <https://leeds2023.co.uk/get-ready-for-the-roadshow-with-leeds2023/>

May 12th – Archive, 94 Kirkstall Road LS3 1HD, 6pm-8pm

May 14th – Guiseley Theatre, The Green LS20 9BT, 2pm-4pm

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May 16th – Allerton CofE Primary School, Lingfield Approach LS17 7HL, 5.30pm-7.30pm

May 18th – Bramley Baths, Broad Lane LS13 3DF, 6pm-7.30pm

May 20th – St Chad's, St Chad's Church, Otley Road, Far Headingley, Leeds LS16 5JT, 6pm-7.30pm

May 24th – The Holbeck, Jenkinson Lawn LS11 9QX, 6pm-8pm

May 27th – Voluntary Action Leeds, 34 Lupton Street LS10 2QW 6pm-8pm

May 30th – New Wortley Community Centre, 40 Tong Road LS12 1LZ, 5pm-7pm



Questions!



Report of: Liz Jarmin, Head of Locality Partnerships
Report to: Inner North West Community Committee
Report author: Carl Hinchliffe, Community Committee Team Manager
Date: 6th July 2022 **To note**

Title: Community Committee Champions Role Profile

Purpose of report

1. To provide the Inner North West Community Committee with an update on the Champions Role profile.

Main issues

2. In 2019, the Head of Locality Partnerships offered individual meetings with each of the Community Committee Chairs, to gain a better understanding of their committees and the challenges and opportunities of each one.
3. A recurrent theme was the role of the themed Community Committee Champions and it was agreed at a subsequent Chairs Forum that a review of the Champions Role would take place, which would include the development of a role profile for the Champions that better outlined what the role and its responsibilities entailed.
4. A draft role profile was developed and agreed by a small working group that reflected and acknowledged the role that Champions already undertook within their committee areas but sought to clarify to Champions what their role involves.
5. Furthermore, the profile identified specific areas of focus for each of the themed Champions at both city-wide and Community Committee level. These will be agreed at the city-wide level by the responsible Executive Member in conjunction with the 10 themed Champions and relevant Service Leads. At the Community Committee level, these will be agreed by the committee themselves on an annual basis.

6. At the Chairs Forum meeting in February 2022, the Champions Role profile was discussed and ratified by Chairs, in order that the role profile could be rolled out to Elected Members within the next municipal year.
7. As we're aiming to ensure that the work of the Champions over the municipal year becomes more focused, the Executive Board Member for Communities has recommended that anyone appointed into a Champions Role covers one key theme and avoids putting themselves forward to be appointed for a number of Champion Roles.
8. The Champions Role and its strategic leadership function will be key to the programmes of work that are developed in each committee area over the next 12 months, as they will be acting as an interface and playing a substantial role in shaping the committee's agenda and local services. This connectivity is essential in order to achieve increased service improvement and provide local influence on service delivery, especially when dealing with services that are delegated to the Community Committees.
9. Once Champions have been formally appointed in the committees, meetings will be arranged with themed Champions.
10. The Cover Report and Champions Role profile are intended to provide the Inner North West Community Committee with on work taking place in relation to the Community Committee Champions, following discussions that have taken place with the Executive Board Member and Community Committee Chairs.

Recommendations

11. Elected Members are asked to note the contents of the Cover Report and the Champions Role profile, when making appointments to each of the themed Champions.

Community Committee Champions – Role and Responsibilities

Theme – xxx

Role of the Community Committee Champion

- ✓ Lead on the oversight and delivery of a themed programme work across the Community Committee Area
- ✓ Work with elected colleagues, partners and local people to drive improvements across the committee area within the remit of the Champion theme
- ✓ To provide regular updates to the Community Committee and bring any emerging or priority issues relating to the theme to the attention of the committee
- ✓ To chair themed sub-groups, and where appropriate provide oversight on requests for grant funding relevant to the theme
- ✓ To lead on the dissemination of information and raise awareness of agreed issues relating to the theme
- ✓ Provide political influence in the delivery of the theme in the committee area
- ✓ To work with the relevant Executive Member and other themed champions across the city to address city wide priorities associated with the theme
- ✓ Support the development of local and cross committee themed projects where appropriate
- ✓ Attend and represent the Community Committee at themed events and other activities as appropriate

Specific responsibilities of xxx Community Committee Champion

City wide responsibilities (TBA with responsible Executive Member, themed Champions and Service Leads)

Community Committee responsibilities (TBA by each Community Committee)

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Report of: City Solicitor

Report to: Inner North West Community Committee (Headingley & Hyde Park, Little London & Woodhouse and Weetwood)

Report author: Andy Booth – 0113 37 88665

Date: 6 July 2022 For decision

Community Committee Appointments 2022/2023

Purpose of report

- 1 The purpose of this report is to note the appointment of Councillor N Walshaw as Chair of the Community Committee for 2022/23 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / the appendices.

Main issues

Noting Appointment of Community Committee Chair for 2022/23

1. Members are invited to note the appointment of Councillor N Walshaw as Chair of the Community Committee for 2022/23, as agreed at the recent Annual Meeting of Council.

Appointments to Outside Bodies including Cluster Partnerships, Housing Advisory Panels and Local Care Partnerships

2. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 is the current schedule of organisations as delegated to the Community Committee.
3. Most recently, Member Management Committee agreed in 2019 that appointments to Local Care Partnerships be delegated to Community Committees for determination.

Appointments to Community Committee ‘Champions’

4. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

Appointment to Corporate Parenting Board

5. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Schedule of Appointments

6. The Committee is invited to review the details in the table below together with the accompanying information which follows / is appended, and determine appoints for the 2022/23 municipal year:

Organisation / Outside Body	No. of Places	Current Appointee(s)
Cardigan Centre	1	Cllr N Walshaw
Swarthmore Education Centre	1	Cllr A Marshall Katung
Ireland Wood Children’s Centre	1	Cllr E Flint
Leeds Bradford Airport Consultative Committee	1	Cllr N Walshaw
Holt Park LCP & Woodsley LCP (meet jointly)	1	Shared between Cllr K Brooks and Cllr A Marshall Katung
Leeds Student Medical Practice	1	Cllr J Akhtar
Housing Advisory Panel	1 Member per ward	Cllr J Akhtar Cllr A Garthwaite
Champions/Lead Members		
Environment & Community Safety	1	Cllr A Garthwaite
Children’s Services	1	Cllr J Pryor
Employment, Skills & Welfare	1	Cllr K Brooks
Health & Wellbeing and Adult Social Care	1	Cllr N Walshaw
Corporate Parenting Board	1	Cllr J Pryor
Extended Services North West Cluster	1	Cllr C Howley

Options

Outside Bodies

7. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within the table at section 6 / the appendices. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 8-14:
8. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
9. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
10. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
11. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
12. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
13. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
14. Please note, any appointments to those Outside Bodies detailed in the appendices / section 6 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

Local Housing Advisory Panels

15. Ward Members play an important role in helping HAPs undertake their activity; sharing wider Community Committee priorities, giving updates about key pieces of work or projects, helping HAPs establish their priorities and by sharing local knowledge about community or environmental issues. Council nominations also help HAPs consider every opportunity to join HAP funding resources with local Community Committee or other funding sources for the benefit of communities.

The Inner North West Community Committee in their 2022/23 round of nominations, is therefore requested to:

- a. Nominate up to 1 Ward Member per Ward within the Inner North West HAP area

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

- b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
- c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes, nominations are sought on an optional basis (see Appendix 2)

Local Care Partnerships

- 16. Local Care Partnerships (LCPs) bring health and care providers together with other partners and local communities to improve people's experience of care to be more personalised and joined up. The second purpose is to tackle the health inequalities that exist both within local communities and across Leeds. LCPs are aligned to Primary Care Network boundaries; NHS funded collaborations of GP practices working together locally to share resources and extend their offer. Further information on Local Care Partnerships and their current priorities can be found on their website <http://inspiringchangeleeds.org/local-care-partnerships/>
- 17. From July 2019 forwards Community Committee meetings agreed individual arrangements for representation from Members at LCP meetings. Members raised that representation on LCPs could helpfully be aligned with the existing Community Committee Health Champion role for some committees, as well as consider how wider elected members were included. Community Committees recognised there were already good relationships in place between some Members and individual GPs but that the picture varied significantly from GP practice to GP practice.
- 18. In 2019 a number of LCPs were newly formed and others yet to come together. Proposals were put forward on a 'best fit' approach to membership, mapping the geography of LCPs to Community Committee boundaries. Appendix 3 captures this best fit.
- 19. All LCPs are now in place and meet on a regular basis. Frequency of meetings varies from one LCP to another. Whilst some meet monthly others come together on a bimonthly or quarterly basis. All LCPs also have working groups or task and finish groups to take forward their key priority strands of work. During COVID these meetings have been virtual which has resulted in a greater breadth of partners being able to attend and contribute regularly. This includes participation by Members. To strike a balance between attendance and ability to network and strengthen local relationships the LCPs have moved to a model of a mix of in person meetings (at least three per year per LCP) and online meetings (mainly by Teams, some by Zoom).
- 20. Members are an integral part of LCPs and it is requested that the links between LCPs and Community Committees are retained and strengthened. Community Committees are therefore requested to nominate members to those LCPs aligned to their Committee.

Community Committee 'Champions'

- 21. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:

- To provide local leadership and champion the agenda at the Community Committee.
 - To represent the Community Committee at relevant meetings, forums and local partnerships.
 - To build links with key services and partners.
 - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
 - To maintain an overview of local performance.
 - To consult with the Community Committee and represent local views as part of the development and review of policy.
22. As set out in the Constitution, the Community Committee is invited to appoint to the Community Lead Member roles detailed in section 6.
23. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting 2 of the roles namely:
- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
 - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

Corporate Parenting Board

24. Under the Children’s Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
25. Executive Board has previously agreed a clear framework for the corporate parenting role in Leeds which is set out in the Leeds Corporate Parenting Strategy 2021 - 2024. This includes ensuring a core group of councillors with a special interest in leading the work on Corporate Parenting – who are nominated to the ‘Corporate Parenting Board’. This Corporate Parenting Board includes representation from each of the 10 Community Committees alongside partners from relevant statutory and third sector organisation, and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
26. In 2021 Leeds published the City’s Corporate Parenting strategy which sets out the priorities for ensuring that our children in care and care leavers receive the highest quality services and support. This strategy is overseen by our Corporate Parenting Board, which also ensures that our ‘Promises’ to children in care and care leavers are delivered. The Board considers information including fostering services, residential care, looked after children’s educational attainment and their voice and influence across the city. Representatives on the board are expected to link back to their Community Committee and champion the importance of effectively supporting the work of the board. The Corporate Parenting Board is an important partnership

within the overall framework of support and accountability for looked after children's services and is chaired by the executive member for children's and adult services.

27. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2022/23 municipal year and to promote attendance and engagement with the Corporate Parenting Board. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.

28. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.

Children's Services Cluster Partnerships

29. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Leeds Children and Young People's Partnership arrangements.

30. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.

31. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).

32. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.

33. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.

34. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those

Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's policies and priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

If a Councillor is nominated to an Outside Body by the Council then that Councillor receives full indemnity from the Council. For example should someone attempt to take action against a Councillor personally in their role as a Council appointed trustee/director of an Outside Body; then the Council would cover the cost of defending the action against that Councillor, and if the action were successful the Council would cover any compensation which the Councillor had to pay. The only exception to this is for "fraud, or other deliberate wrongdoing or recklessness". The indemnity applies to a company, trust, or charity and whether a Councillor is nominated as a director or trustee. If a Member has not been nominated by the Council, then the indemnity will not apply, and the Member should check that the trust, company etc. has got appropriate insurance cover for its trustees/directors.

e. Risk management

In not appointing to those Outside Bodies listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

35. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

36. The Community Committee is asked to consider and confirm appointments to those positions detailed in section 6 / the appendices, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
37. The Committee is also invited to note the appointment of Councillor N Walshaw, as Chair of the Community Committee for the duration of 2022/23, as agreed at the recent Annual Meeting of Council.

Background information

- None

Community Committee Appointments to Outside Bodies (North West Inner)

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Clr Y/N	Review Period	Last App'mnt	Group
Cardigan Centre	Yes	1	Jun-22	1	Neil Walshaw	Y	Annual	Jun-21	Labour
Swarthmore Education Centre	Yes	1	Jun-22	1	A Marshall Katung	Y	Annual	Jun-21	Labour
Ireland Wood Children's Centre Management Committee	Yes	1	Jun-22	1	E Flint	Y	Annual	Jun-21	Labour
Inner North West Housing Advisory Panel	No	3	Jun-22	3	J Akhtar	Y	Annual	Jun-21	Labour
					A Garthwaite	Y	Annual	Jun-21	Labour
					J Bentley	Y	Annual	Jun-21	Labour
Leeds Bradford Airport Consultative Committee	No	1	Jun-22	1	Neil Walshaw	Y	Annual	Sept 21	Labour
Extended Services North West Cluster	No	1	Jun-22	1	C Howley	Y	Annual	Jun-19	Lib Dem
Holt Park & Woodsley LCP	No	1	Jun-22	1	K Brooks/A Marshall Ka	Y	Annual	Jun-21	Labour
Leeds Student Medical Practice LCP	No	1	Jun-22	1	J Akhtar	Y	Annual	Jun-21	Labour
		10		10					

Number of places	9		
Places held pending review	9		
Places currently filled beyond July 10	0		
Number of places to fill	9		
Number of Members in the Committee Area	9	Percentage of Members on the Committee	Notional Places Allocated
Labour	8	89	8.89
Liberal Democrat	1	11	1.11
Conservative	0	0	0.00
	0	0	0.00
Total	9		

Community Committee Appointments to Outside Bodies (North West Inner)

Lead Dept	Lead Officer	Contact Name	Address	Telephone
			145-149 Cardigan Road, Leds LS6 1LJ	
			2-7 Woodhouse Square, Leeds, LS3 1ad	
		Linda Parkin		

Raynel Gardens
Ireland Wood Leeds
Ls16 8BW

Charles.Johnson@lba.co.uk

0113 391 3362

Housing Advisory Panel	LCC Homes	Ward	LCC Homes
Inner East	6899	Burmantofts & Richmond Hill	4299
		Gipton & Harehills	2600
Inner North East	2959	Chapel Allerton	1885
		Moortown	482
		Roundhay	592
Inner North West	3617	Headingley & Hyde Park	482
		Little London & Woodhouse	1855
		Weetwood	1280
Inner South	6289	Beeston & Holbeck	2433
		Hunslet & Riverside	1767
		Middleton Park	2089
Inner West	7965	Armley	2660
		Bramley & Stanningley	2903
		Kirkstall	2402
Outer East	4376	Killingbeck & Seacroft	4376
Outer North East	2295	Alwoodley	1082
		Harewood	371
		Wetherby	842
Outer North West	3550	Adel & Wharfedale	624
		Guiseley & Rawdon	691
		Horsforth	874
		Otley & Yeadon	1361
Outer South	4117	Ardsley & Robin Hood	876
		Morley North	916
		Morley South	1079
		Rothwell	1246
Outer South East	5323	Crossgates & Whinmoor	1828
		Garforth & Swillington	859
		Kippax & Methley	1115
		Temple Newsam	1521
Outer West	4884	Calverley & Farsley	711
		Farnley & Wortley	2455
		Pudsey	1718

(March 2022)

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Councillor Alignment to LCP areas

LCP		Suggested Community Committee Member Appointment
Seacroft, Cross Gates and York Road	Seacroft	Inner East
	York Road	Inner East and Outer East (Halton Moor and Cross Gates)
	Cross Gates	Outer East
LS25/26	Garforth/Kippax/Rothwell	Outer East
		Outer South
Central	Central	Inner North East
HATCH (Chapelton, Harehills, Richmond Hill & Burmantofts)	Chapelton	Inner North East
	Harehills, Richmond Hill and Burmantofts	Inner East
Wetherby	Wetherby	Outer North East
Holt Park and Woodsley		Inner North West
Leeds Student Medical Practice		Inner North West
Aireborough & Aire Valley	Otley and Yeadon	Outer North West
Middleton & Beeston		Inner South
Morley	Morley	Outer South
Armley	Armley	Inner West
	Bramley, Wortley & Middleton	Inner West and Outer West
West Leeds	Pudsey and Bramley	Outer West

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Report of: Head of Locality Partnerships

Report to: Inner North West Community Committee
(Headingley & Hyde Park, Little London & Woodhouse and Weetwood)

Report author: Marcia Cunningham **Tel:** 07545604317

Date: 6th July 2022 **For Action**

Inner North West Community Committee Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.
3. To make nominations to each of the Inner North West Community Committee Sub Groups for 2022/23

Main issues

Sub Group Nominations

4. Members will have considered Appointments to Outside Bodies and Community Champions elsewhere on the Community Committee agenda. Members are now asked to make nominations to each of the Inner North West Community Committee Sub Groups for 2022/23. The 2021/22 representatives are shown below:

Sub Group	Number of places	Current appointees	Community Committee Champion
Environment	3	Cllr Al Garthwaite (H&HP) Chair Cllr Jonathan Bentley (W) Cllr K Brooks (LL&W)	Cllr Al Garthwaite
Children & Families	3	Cllr J Pryor (H&HP) Chair Cllr C Howley (W) Cllr A Marshall Katung (LL&W)	Cllr J Pryor

5. Members are invited to nominate representatives for each of the Inner North West Community Committee Sub Groups.

6.

Updates by theme

Children and Families: Champion Cllr Pryor

7. The Children & Families Sub- Group met in May to discuss the Leeds West Activity Centre approach outlining the activities on offer and the possibility of on-site work at specified Schools (Rosebank, Quarrymount and Iveson Primaries) across the Inner North West identified by the sub-group members. This activities will take place in the Autumn term alongside the School workshops (postponed from the summer term) and climate change focussed work aimed at Sixth Form students which will be worked up over the summer.

8. **Environmental: Champion Cllr Garthwaite**

Graffiti Project Thornvilles

The graffiti project has run a recruitment exercise for artists to paint the murals which was extremely successful with 5 successful designs. The aim is for the murals to be completed mid- July alongside the cleaning of nearby properties.

Student Changeover

The student changeover project comprising distribution of donation bags, collection of donations and sorting of donated items and distribution to a range of pop up shops across the city's most deprived areas is being conducted by Right green an organisation which has been commissioned by the Universities. A review meeting will take place later in the summer will examine the pros and cons of this approach.

Health and Well-Being: Champion Cllr Walshaw

Public Health working with North Central Local Care Partnerships have secured some health inequalities funding for Little London to run health checks at Little London Community Centre. This project will allow local residents especially those reluctant to visit GP surgeries to access free blood pressure checks as well as assistance for mental and emotional health issues and support in surviving the 'cost of living crisis'. Healthy living advice will be available after the blood pressure tests and signposting to relevant health services. The project's friendly and informal nature set in the community will hopefully encourage more local people to enjoy the benefits of this service and build resilience and self-sufficiency in financial as well as

emotionally tough times as we emerge from the pandemic. Partners are very excited to have secured the funding which should secure eight months worth of activity on these vital topic areas. The project is scheduled to start after the 1st July 2022

Uptake of Long Covid-Support Services

Work is currently underway to encourage local people across all Leeds city wards to understand and identify if present Long Covid-19 symptoms as appropriate and then seek help through their local GP service. Uptake is low within some of our wards which is nothing to be alarmed about as cases are proportionally low across the city. However, we would like any local residents who feel they may have symptoms to access the service. There is a Leeds City Council Public Health information sheet attached with more detail from the Long-Term Conditions Team.

For more information, please contact the following Public Health Officers.

Carl.Mackie@leeds.gov.uk or Jonathan.Hindley@leeds.gov.uk

SUMMER HEATWAVE PLAN FROM THE UK HEALTH SECURITY PLAN HEALTH PROTECTION FOR THE SUMMER.

The UK Health Security Agency (UKHSA) has released the heatwave plan for Summer 2022. The heatwave plan includes advice and resources for professionals such as the Beat the Heat checklist and social media assets which partners can use throughout summer and during heatwaves. The plan also includes action tables that highlight roles and responsibilities for partners and stakeholders, depending on the level of alert. The plan offers advice for the NHS, local authorities, social care and other public agencies, professionals working with people at risk, local communities and voluntary groups. LCC Public Health's Weather and Health Impact Group (WHIG) are adapting the heatwave plan to support local preparedness during the summer. The UKHSA plan and additional resources can be found here: <https://www.gov.uk/government/publications/heatwave-plan-for-england>

Update – North West ONE Family Services Team – covering Burley, Quarry Mount and Little London – Mandy Quayle

1. Currently the team are supporting 60 families with work in the home. The families have all come in via referrals from Children's social work service /Health /Midwifery /refuge – so families have high levels of need and vulnerabilities. We currently hold a waiting list of 12.

2. The team are delivering the following groups at **Burley Park** Children's centre

- Family fun time -A stay and Play group for parents and their under fives
- HENRY – Health, Exercise and Nutrition for the really young -an evidence based course supporting parents to make good choices in respect of keeping children healthy.
- Breastfeeding support – delivered fortnightly
- Family Learning – delivered by an external tutor – focused around supporting parents to be outdoors with their children.

Little London

- Monday Friends - A stay and Play group for parents and their under fives
- Family Learning – delivered by an external tutor – focused around supporting parents to be outdoors with their children.

Quarry Mount

- PEEP programme - the programme aims to value and extend what parents/carers already do to support their child's learning in everyday life.

The team is also delivering the following pieces of work in the communities following funding from the committees:

- Moses basket scheme – for new babies where there are vulnerabilities.
- Chatterbox speech and language programme – use to support children’s speech and language development
- Home learning bags – Used to support children’s development in the home
- Fire alarms – to distribute
- Morrisons vouchers -For the most vulnerable

- The team will also be working with Leeds Domestic Violence Services in September to deliver a stay safe programme at Little London Childrens Centre.

- The team are also supporting the checking visits to Ukrainian families’ placements in our areas.

Cleaner Neighbourhoods Team Headingley & Hyde Park + Little London & Woodhouse Wards

Top 5 street cleansing job types

Row Labels	Headingley & Hyde Park	Little London & Woodhouse	Grand Total
S_FLYT	86	53	139
S_SCBC	38	52	90
S_GRAF	35	25	60
S_ROAD	10	9	19
S_LITR	11	8	19
Grand Total	180	147	327

PSPO Update

The PSPO Enforcement work is continuing be very successful in improving the cleanliness of the are targeted area (Estcourts and Headingleys). Although the area looks a lot tidier and there are less bins on streets and waste in gardens, the work to enforce this area is still very labour intensive and we now have over 100 prosecutions outstanding. In order to roll out and patrol the next target area we will need to complete the recruitment process we are currently running.

Street Cleansing

The Team have now got over the initial teething issues of re-programming the zonal working approach and are now working efficiently by targeting daily hotspots and different sections of the ward are given the full teams attention on each day of the week. The Mechanical sweepers also work closely alongside the team to proactively deal with cleansing issues in a timely manner.

Enforcement & Education

In regard to our staffing levels the past year the team has lost a number of street warden positions which we are currently in the process of recruiting replacements. which will definitely help towards enforcement of the PSPO by helping officers with patrolling.

Student Changeover

A lot of time over the past couple of months has been spent working with partners in the planning of all the extra work going into this year's student changeover period. We have run a big education campaign in the run up to the 20th June to ensure Students and Landlords understand their responsibilities with waste when it comes to end of tenancy's. Street wardens have been patrolling and door knocking in order to engage with students and help them make plans for their waste. Our big clean-up operation, where extra staff will all be directed to both wards begins on the 20th this involves a number of extra bulk removal vehicles as well as additional refuse wagons visiting routes in between their allocated days to relieve pressure on the refuse service and support the resident by keeping the streets as clean and clear as possible. There will also be an increase in Enforcement Officers patrolling the area who will be mainly giving advice as well as educating and enforcing where necessary on waste issues. The additional resources will run from 20th June to the 4th July.

Housing Leeds

No Update Provided

Housing Advisory Panel

INW HAP recently funded two projects to improve the green spaces around estates in Little London and Weetwood.

A residents group in Little London requested some bulbs and planters to enhance their local area and make use of unused outdoor space, these projects were passed by the Inner North West HAP panel. Residents will take ownership of the planters. The resident are planning to have an estate planting session for the bulbs, so everyone is involved.

A group of neighbours in the Weetwood area have worked hard on their estate by maintaining and adding plants to the communal garden, due to the cost of living rising they were unable to continue to do this. The Inner North West HAP panel funded some gardening equipment and bushes/shrubs to allow the estate to continue their efforts. Having communal tools will allow all residents to be involved.

INW HAP has funded two projects for bag hoops to assist with litter picking in the Little London and Weetwood area.

There have been 2 joint bids with ONW and INE. A women's group in the Weetwood area and Meanwood Olympics in the Little London area, working collaboratively with other HAPs ensures the best use of HAP funding.

Employment and Skills – Champion Cllr Kayleigh Brooks

.No Update Due

Social Media

9. The Inner North West Community Committee Facebook Page now has 887 an increase of 27 from April.

Consultation and Engagement

10. The Community Committee has, where applicable, been consulted on information

Equality and Diversity/Cohesion and Integration

11. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

12. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

13. Vision for Leeds 2011 – 30

14. Best City Plan

15. Health and Wellbeing City Priorities Plan

16. Children and Young People's Plan

17. Safer and Stronger Communities Plan

18. Leeds Inclusive Growth Strategy

Resources and Value for Money

19. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

20. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

65. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

21. The report provides up to date information on key areas of work for the Community Committee.

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Appendix 1

Inner North West YAF Consultation responses

Number of participants who completed the Survey	
Male	19
Female	29
No mention of Gender	1

Participants Age Groups	
8	6
9	6
10	3
11	5
12	9
13	8
14	6
15	4
16	1
17	1

What activities do you take part in?

Activity	No. of participants who take part in the activity
Debate club	1
Brownies	1
Scouts	1
Cricket, Hockey	2
Dancing	5
Drama	2
Football	12
Rugby	2
Youth clubs	1
Gymnastics	2
Swimming	5
Music (singing, piano lessons, guitar lessons)	11
Netball	3
Badminton	2
Martial Arts, Karate	2
Boxing	1
Running club	2
Learning another language	1
Sports Club	1
Art club	1
None	16

Some of the participants take part in more than one of the activities listed above.

What Kind of Activities would you most like to do?

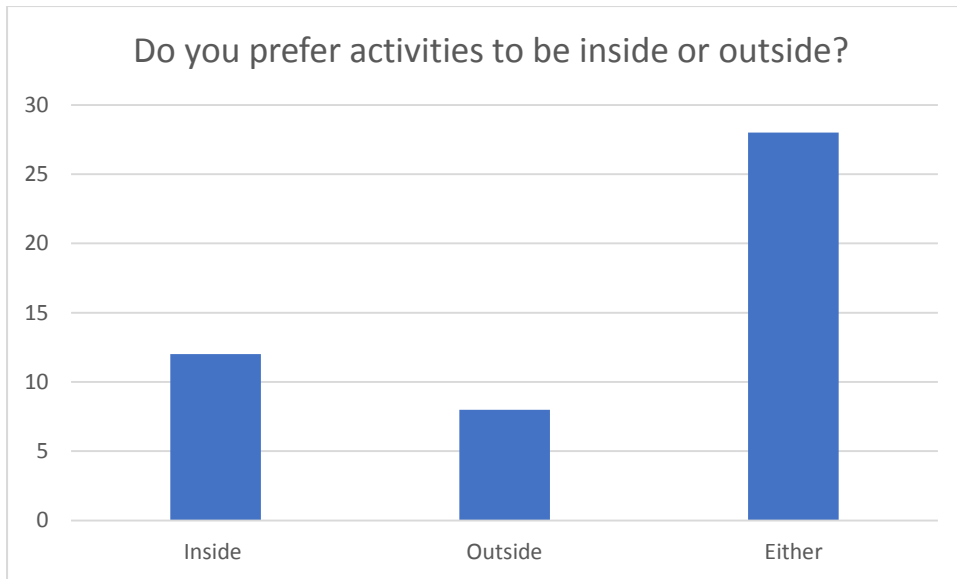
Activity	Participants who answered Yes	Participants who answered No
Sports	20	29
Cooking	15	34
DJ/MUSIC	8	41
Mixed Activity fun day	10	39
Dance	6	43
Coding	11	38
Arts & Crafts	10	39
Playschemes	2	47
Drama	8	41
Music	10	39
Youth clubs	4	45
Outdoor adventures	12	37
Other	See suggestions below	37

Participants suggested these other activities – Netball, Football, Badminton, Rugby, Athletics and Gymnastics

What makes an activity fun?

Collective response
Being with friends and very interactive that I can make new friends.
Working in a group to complete an activity – it must be fun active and enjoyable.
Having support and encouragement while learning new skills
Having an adventure, exploring the outdoors
Learning something new, being creative and independent to make decisions
Having good teachers and a good environment, where the leaders know what they are doing.
Working as teams competing against each other
Being active, involved, excited and free to be yourself

Do you prefer activities to be inside or outside?



Comments:

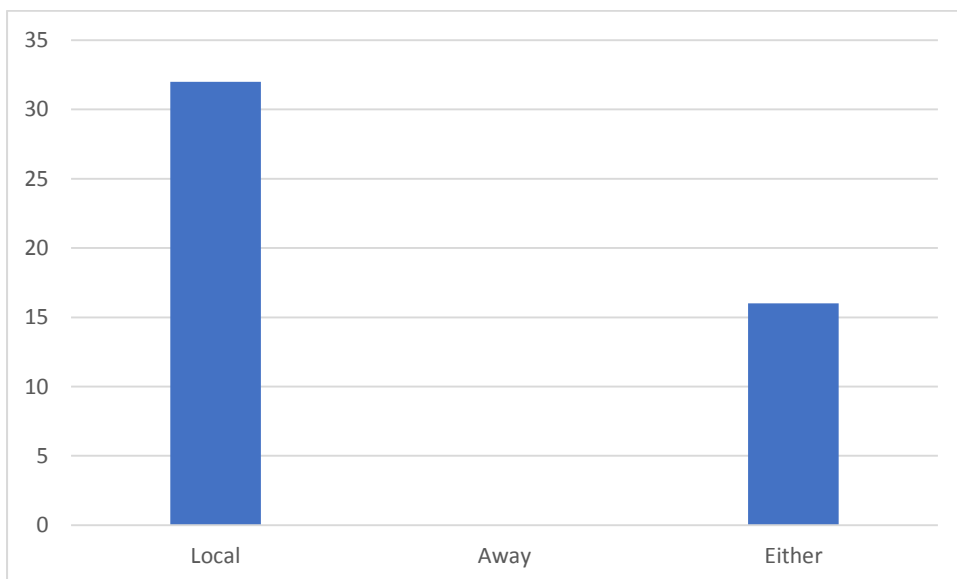
From the participants who preferred activities inside;

- It depends on the weather

From the participants who preferred activities either inside or outside

- It depends on what the activity, and the weather.
- Some activities are better outside

Do you prefer activities that are local to your area or away from where you live?



None of the participants preferred activities that were Away

Comments:

From the participants who preferred local activities.

- Local activities are easy to attend regularly.
- I feel happier doing activities with people I know.

From the participants who preferred activities either local or away

No comments

Please Rank in order when you would like activities (the table below shows an analysis of the participants who ranked the activity time between 1-4)

Activity time	1	2	3	4
After school (before 6pm)	28	6	7	5
Evenings (after 6pm)	8	22	11	5
Weekends	7	13	22	5
School Holidays	4	5	6	31

Additional comments:

- I prefer weekends because you are likely to be less tired.



Report of: Head of Locality Partnerships

Report to: Inner North West Community Committee
(Headingley & Hyde Park, Little London & Woodhouse and Weetwood)

Report author: Marcia Cunningham

Tel: 07545604317

Date: 6th July 2022

For decision

Inner North West Community Committee – Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022/23 .

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. All Inner North West Members were invited to a workshop on 7 November 2017 to consider how they would like to allocate the CIL Neighbourhood Fund in the INW area. As a result of these discussions, it is recommended that any funds raised through CIL are allocated in line with the current Wellbeing process; with the money to be pooled to be allocated across all three wards. Members agreed this recommendation.
9. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender reassignment, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
10. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.

11. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
12. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

For those 8 CCs, which approved the ‘minimum conditions’ without any subsequent alteration:

13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

The Community Committee has previously approved the following ‘minimum conditions’ in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied: consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken; a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members’ information.

As has been the case at the beginning of previous municipal years, the Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

14. **Associated Recommendation:** Members are asked to review the minimum conditions as set out in paragraph 13 of this report, consider whether any amendments are required and approve such conditions for operation in 2022/2023. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity

budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.

15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2022/23

The total revenue budget approved by Executive Board for 2022/23 was **£94,030** for the Inner North West Community Committee. **Table 1** shows a carry forward figure of

£43,040.45 which includes underspends from projects completed in 2021/22. The total revenue funding available to the Community Committee for 2022/23 is therefore **£102,087.42**

16. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
17. The Community Committee is asked to note that there is currently a remaining balance of **£13,525.17**. A full breakdown of the projects is listed in Table 1.

Table 1: Wellbeing Revenue 2022/23

	£
INCOME:2022/23	£94,030
Balance brought forward from previous year	£43,040.45
TOTAL AVAILABLE: 2022/23	£102,087.42

Ward Projects	£
Small Grants and Skips	£5,000
Community Engagement	£1,200
YAF Summit	£1,200
Christmas Lights	£12,500
Community Heroes Event	£2,000
ASB Dedicated Resource	£7,257.67
Pedal Cycle Security	£5,840
Meanwood Valley Partnership Christmas Lights	£1,500
Engagement in Green Spaces	£4,500

Hyde Park Unity Day	£5,000
Woodhouse Moor Tennis	£1,480
Little London Family Funday	£2,500
Jungle kids Easter	£1,000
Jungle Kids May	£1,000
Money Buddies	£26,376
Woodsley Ladies Group	£11,000
Totals	£89,353.67
Balance remaining (Total)	£ 13,525.17

Covid Funding 21/22 £15,000 pot agreed £5,000 per ward

Little London & Woodhouse	Headingley & Hyde Park	Weetwood
£500 Love in a Box		
£500 Woodsley Food Support	£500 Woodsley Food Support	£2,880 Asda Vouchers
£424.08 Little London Christmas Event	£1,000 Love in a Box	£250 Childrens Centre for Goody Bags for Ukrainian Children in LS16
£65.57 Single Parent Event	£1,000 Hyde Park FC	
£119.50 Aprons for Little London Food Pantry	£1,000 Caring Together	
£500 Rosebank Primary School	£1,000 OWLS	
Balance: £ 2,825.57	Balance: £500	Balance: £1,870

New Applications:

Jungle Kids Summer Camp: Funding Requested £5,000

The grant requested would cover free places at Jungle Kids Summer Camp for children from deprived backgrounds in Weetwood Ward. The summer camp will run from 25th July to 2nd September and will offer a variety of activities for participating children. The age range is 4-14 years.

Hyde Park FC : Funding Requested £8,885

The grant requested would support the group to deliver 3 sports session per week during the school summer holidays plus other activities and run the football teams (girls and boys) throughout the year.

Delegated Decisions (DDN)

18. Since the last Inner North West Consultative Community Committee consultative meeting on 30th March 2022 there have been 7 decisions made by DDN totalling £38,406 . Wellbeing Fund: Jungle Kids May Half Term Camp £1,000. Small Grants: Lovell Park View Community Association Jubilee Event £500, Seventh Day Adventist Church Meanwood

Road, Jubilee Event £500, Woodsley Womens Group Jubilee Event £480. Community Infrastructure Levy: OWLS Outdoor Area for Jubilee £5,075, CCTV Outstanding maintenance costs £8,000 and Merrion Gardens Play Equipment £22,851.

Monitoring Information

19. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

20. Monitoring information will be provided for the next committee meeting.

Youth Activities Fund Position 2022/23

21. The total available for spend in Inner North West Community Committee in 2022/23 including carry forward from previous year, was **£26,519.23**

22. The Community Committee is asked to note that so far, a total of **£14,950** has been allocated to projects, as listed in **Table 2**.

23. The Community Committee is asked to note that there is a balance of **£10,829.72** in the Youth Activity Fund. A full breakdown of the projects is available on request.

Table 2: Youth Activities Fund 2022/23

Income	£
Carried forward from previous year 2021/22	£1,729.23
New YAF budget allocation for 2022/23	£24,790
Schemes approved in previous year to be delivered this year 2020/21	£739.51
Total available budget for this year 2022/23	£25,779.72

Projects 2022	Amount Approved
Art Camp for full year	£10,890
Weetwood Youth Project	£4,060

Total spend against projects	£14,950
Balance remaining	£ 10,829.72

**New Applications for YAF Funding:
Leeds West Activity Centre £3,015**

Leeds West Activity Centre- Activities targeted at children from deprived backgrounds both on site at the Centre with transport provided and also on-site at 3 selected schools in the Inner North West. Headingley & Hyde Park Ward- Quarrymount School , Little London & Woodhouse Ward- Rosebank School, Weetwood Ward Iveson Primary School as agreed with the Children and Families Sub-group.

Small Grants Budget & Skips 2022/23

24. At the last Community Committee on 30 March 2022 ward members approved a budget of **£5,000**. There is currently a remaining balance of **£2,528.64** detailed in **Table 3**.

Table 3: Small Grants & Skips 2022/23

Project	Organisation/Dept	Ward (s)	Amount Approved
Jubilee Event Lovell Park View	LPVCA	Little London & Woodhouse	£500
Jubilee Event Seventh Day Adventist Church	SDAC	Little London & Woodhouse	£500
Jubilee Event	Hamara/Woodsley Womens Group	Little London & Woodhouse	£480
PHAB	PHAB	All Wards	£397.37
Irish Arts	Irish Arts	All Wards	£500
Skip x2 Iveson Gardens & Iveson Drive	LCC Housing	Weetwood	£265.19
Skip x 2 Iveson Rise & Iveson Drive	LCC Housing	Weetwood	£328.80

		Totals	£2,971.36
		Small Grant & Skips Balance	-£2,528.64

Capital Budget 2022/23

The Inner North West has a capital budget of **£21,142.47** available to spend, as a result of capital injections. Members are asked to note the capital allocation in **Table 4**.

TABLE 4: Capital 2022/23

	£
Capital Injection May 2021	£10,700
Starting total	£25,998.32
Capital Injection October 2021	£2,900
Your Pantry at Meanwood Community Centre	£4,855.85
All Hallow Church	£7,000
Raynel Garth Lighting Project	£3,887.04
Lovell Park View Fencing	£1,700
Balance remaining	£11,455.43

New Application for Capital Funding

Community Infrastructure Levy (CIL) Budget 2022/23

25. The Community Committee is asked to note that as of June 2021 there is **£123,255.70** total available to the committee. There is currently a remaining balance of **£23,413.78** detailed in **Table 5**.

TABLE 5: CIL 2022/23

	£
Budget as of May 21	£123,255.70
St Mark's Woodhouse Ecological Survey	£1,387.92
All Hallows Church	£36,000
Thornvilles Graffiti Project (INW Commissioned)	£16,528
St Chad's Broomfield Cricket Club	£10,000
CCTV Maintenance costs for 20/21 & 21/22	£8,000
OWLs Outdoor Area	£5,075
Merrion Gardens Play Equipment	£22,851
Balance remaining	£23,413.78

Corporate Considerations

Consultation and Engagement

26. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

27. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

28. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

29. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

30. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

31. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

32. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

33. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Review of the minimum conditions (paragraph 13)
- c. Monitoring information of its funded projects (paragraph 27)
- d. Details of the Youth Activities Fund (YAF) position (Table 2)
- e. Details of the Small Grants & Skips Budget (Table 3)
- f. Details of the Capital Budget (Table 4)
- g. Details of Community Infrastructure Levy (Table 5)